



TRUE v1 to TRUE v2 Recertification Guidance

Introduction

TRUE v2 continues as the leadership standard that delivers a streamlined path to 90% waste diversion, while driving the development of circular materials management infrastructure, behavior, and best practices. v2 responds to a changing market, evolving organizational goals, and expanding customer needs by focusing on three priorities:

- **Increasing product accessibility and clarity**
- **Applicability to global customers** while addressing shifting market needs
- **Increasing organizational impact**

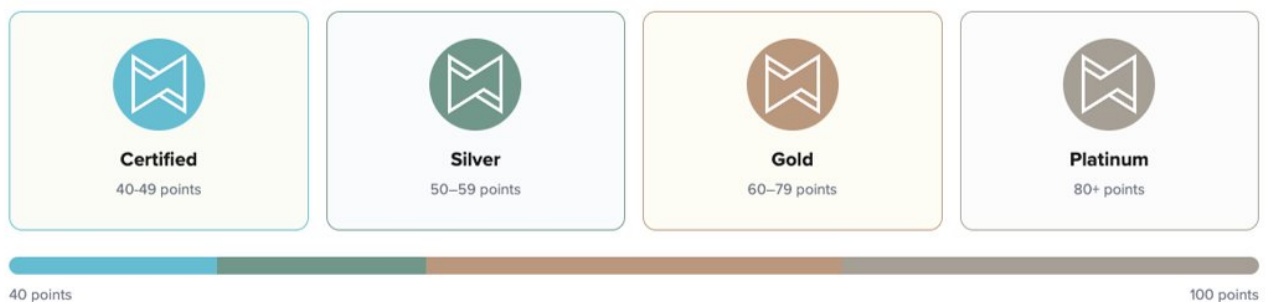
Purpose of the Document

This document provides guidance for project teams that have previously certified a project under TRUE v1 and wish to move to TRUE v2 during recertification. Project teams should use this guide along with the [TRUE v2 Rating System](#) to recertify under the new version.

Guidance

Projects pursuing TRUE recertification must comply with the requirements listed in the [TRUE Certification Maintenance and Recertification Guide](#). Projects certified under TRUE v1 that wish to recertify under TRUE v2 must confirm that all new TRUE v2 prerequisites are met. For TRUE v2 credits that are the same or similar as TRUE v1, projects must confirm that they are still in compliance with the requirements and that no changes have been made. Projects must also continue to submit annual diversion data, but are required to move to the new [TRUE v2 Zero Waste Calculator](#).

To recertify under TRUE v2, projects must meet the following certification levels.



Projects aiming to recertify under TRUE v2 must follow the guidance in Table 1. The table outlines the new TRUE v2 credits and how they map to TRUE v1 credits, along with required documentation. Some TRUE v1 credits that do not apply to TRUE v2 may be submitted as Project Priority credits, if the strategies are not being used to achieve credits in the other TRUE v2 categories. A summary of potential credits that may apply can be found in Table 2.

For additional information, use the resource links below, or [contact us](#).

- [TRUE v2 Rating System](#)
- [TRUE v2 Zero Waste Calculator](#)
- [TRUE v1 to v2 Summary of Changes](#)

Table 1: TRUE v1 to v2 Recertification Guidance

TRUE v2 Credit	TRUE v2 Credit Name	TRUE v1 Credit	TRUE v1 Credit Name	v1 to v2 Recertification Requirements
FUNDAMENTALS AND PLANNING (FP)				
FPp1	Establish Zero Waste Goal and Policy	MPR	Zero Waste Policy	Required. Confirm there have been no changes to goal and policy
FPc1	Engage Upper Management in Zero Waste Activities - Option 1	Leadership C1	Adopt Zero Waste Goal at Upper Management Level	Confirm that the Zero Waste Goal and Policy has been adopted by upper management
	Engage Upper Management in Zero Waste Activities - Option 2	Leadership C2	Review Monthly Diversion Activities with Upper Management	Confirm that there have been no changes from the v1 certification
FPc2	Establish a Zero Waste Manager	Training C7	Dedicate at Least One Person for Zero Waste Leadership Role	Confirm that there have been no changes from the v1 certification
FPc3	Include a TRUE Advisor in Project	Training C9	TRUE Advisor	Confirm that there have been no changes from the v1 certification
FPc4	Right-Size Collection	Redesign C1	Right Size Collection Containers and Service Levels	Confirm that there have been no changes from the v1 certification

TRUE v2 Credit	TRUE v2 Credit Name	TRUE v1 Credit	TRUE v1 Credit Name	v1 to v2 Recertification Requirements
FPc5	Label Container and Collection Areas	Training C4	Clearly Label All Collection Receptacles	Confirm that there have been no changes from the v1 certification
FPc6	Engage Service Providers in Zero Waste Goals	Redesign C2	Restructure Solid Waste Collection Agreements for Zero Waste	Confirm that there have been no changes from the v1 certification
MEASUREMENT AND ANALYSIS (MA)				
MAp1	Standardize Waste Tracking System	Reporting C1	Document Diversion by Commodity or Waste	Required. Submit annual data using the new Zero Waste Calculator
MAp2	Conduct a Waste Audit	Analysis C1	Conduct Annual Physical Waste Audit	Required. Confirm that there have been no changes from the v1 certification. No new documentation required, unless using to confirm the contamination rate
MAc1	Expand Material Tracking	New Credit		Submit v2 documentation to pursue
MAc2	Implement Financial Data Tracking	Reporting C2	Track Financial Data for Diversion and Waste Disposal	Confirm that there have been no changes from the v1 certification, submit in Zero Waste Calculator
MAc3	Conduct a Comprehensive Zero Waste Audit	New Credit		Submit v2 documentation to pursue
MAc4	Analyze the Zero Waste Audit	Analysis C2	Analyze Results of Annual Waste Audit and Implement Recommendations	Confirm that there have been no changes from the v1 certification
MAc5	Verify End of Use or Life	Recycle C2	Determine End Markets for Recycled Commodities	Confirm that there have been no changes from the v1 certification
SOURCING AND CIRCULARITY (SC)				
SCp1	Develop a Purchasing Policy	Purchasing C1	Adopt an Environmentally Preferred	Required. Confirm that there have been no changes from the v1 certification

TRUE v2 Credit	TRUE v2 Credit Name	TRUE v1 Credit	TRUE v1 Credit Name	v1 to v2 Recertification Requirements
			Purchasing Guideline or Policy	
SCc1	Develop Purchasing Resources	Purchasing C4	Identify EPP Items in Purchasing Catalogs	Submit v2 documentation to pursue. v1 documentation can be used if in alignment with requirements
SCc2	Engage the Supply Chain	Upstream C2	Give Preference to Vendors who Embrace Zero Waste Goals	Confirm that there have been no changes from the v1 certification
SCc3	Prevent and Reduce within the Supply Chain	Upstream Credits		If pursued Upstream credits that resulted in changes with suppliers, confirm the v1 credits and confirm that there have been no changes since the v1 certification
SCc4	Purchase Consumables for Zero Waste	Closed Loop C1	Require a Minimum of 30% Post-Consumer Recycled Office Paper	Submit v2 documentation to pursue
SCc5	Purchase Durable Goods for Zero Waste	Purchasing C2	Include Preference for Durable Goods in EPP Policy or Guideline	Submit v2 documentation to pursue
SCc6	Advance Local Circularity	Closed Loop C4	Ensure Material Remains in Local Markets and Comes Back on Site	For Option 1 or 2, confirm that there have been no changes from the v1 certification. For Option 3, confirm that materials are coming back from same outlet
REDUCTION AND DIVERSION (RD)				
RDp1	Develop a Zero Waste Logistics Plan	New Credit		Required. Submit v2 documentation to complete prerequisite
RDc1	Reduce Hazardous Materials	Hazardous Waste Prevention C4	Reduce the Use of Hazardous Chemicals/Materials	Plan option: Confirm there have been no changes from the v1 certification Implement option: Submit v2 documentation to pursue

TRUE v2 Credit	TRUE v2 Credit Name	TRUE v1 Credit	TRUE v1 Credit Name	v1 to v2 Recertification Requirements
RDc2	Divert Across the Points of Generation	Redesign C3	Review All 9 Points of Generation	Plan option: Confirm there have been no changes from the v1 certification Implement: Submit v2 documentation to pursue. Strategies from v1 can be used to meet requirements
RDc3	Facilitate On-site Reuse	Reuse C1	Develop Systems that Emphasize Reuse	Confirm that there have been no changes from the v1 certification
RDc4	Manage Organics	Compost Credits		Confirm which v2 options are in place and confirm that there have been no changes from the v1 certification
RDc5	Manage Universal Waste (Common Hazardous Waste) - Option 1	Hazardous Waste Prevention C3	Reuse or Recycle Universal Waste	Confirm that there have been no changes from the v1 certification
	Manage Universal Waste (Common Hazardous Waste) - Option 2	Hazardous Waste Prevention C5	Collect Universal Wastes from Employees and/or Customers	Confirm that there have been no changes from the v1 certification
RDc6	Reduce Contamination	New Credit		Submit v2 documentation to pursue
TRAINING AND EDUCATION (TE)				
TEp1	Conduct a Zero Waste Orientation	Training C2	Incorporate Zero Waste into Employee Orientation	Required. Confirm that there have been no changes from the v1 certification
TEc1	Communicate Zero Waste Initiatives	Training C3	Communicate with Employees about Zero Waste Activities Quarterly	Confirm that there have been no changes from the v1 certification

TRUE v2 Credit	TRUE v2 Credit Name	TRUE v1 Credit	TRUE v1 Credit Name	v1 to v2 Recertification Requirements
TEc2	Train Personnel	Training C8	Provide all Employees Access to Zero Waste Training	Option 1: Confirm that there have been no changes from the v1 certification Option 2: Submit v2 documentation to pursue
TEc3	Engage Personnel	Leadership C3	Encourage and Incentivize Employee Participation	Confirm no changes
TEc4	Train Procurement Personnel	Training C5	Train Purchasing Agents	Submit participation rate from v2 documentation and confirm that there have been no changes from the v1 certification
TEc5	Engage the Community	Leadership C6	Promote Zero Waste in Community Utilizing Upper Management Personnel	Confirm no changes
TEc6	Establish Local Partnerships	New Credit		Submit v2 documentation to pursue. Strategies from v1 can be used to meet v2 requirements
PERFORMANCE AND IMPACT (PI)				
Plp1	Meet 90% Diversion Performance	MPR		Required. Submit in Zero Waste Calculator
Plp2	Evaluate Greenhouse Gas Emissions	Reporting C3	Generate climate impact report using US EPA WARM Model	Required. Submit in Zero Waste Calculator
Plc1	Excel in Zero Waste Diversion	Diversion C1	Diversion %	Submit in Zero Waste Calculator
Plc2	Prioritize Preferred Diversion Strategies	Recycle C1	Meet Highest and Best Use	Submit in Zero Waste Calculator
Plc3	Evaluate Material Emissions	New Credit		Submit v2 documentation to pursue
Plc4	Calculate Transport Emissions	New Credit		Submit v2 documentation to pursue

TRUE v2 Credit	TRUE v2 Credit Name	TRUE v1 Credit	TRUE v1 Credit Name	v1 to v2 Recertification Requirements
Plc5	Determine Zero Waste Financial Impact	New Credit		Submit v2 documentation to pursue
Plc6	Determine Zero Waste Community Impact	New Credit		Submit v2 documentation to pursue
Plc7	Minimize Waste Generation	New Credit		Submit v2 documentation to pursue
PROJECT PRIORITY LIBRARY (PR)				
PRc1-15	Innovation, Pilot, Project Specific			Existing innovation: Confirm that there have been no changes from the v1 certification New innovation or credits from the Project Priority Library: Submit v2 documentation to pursue
TOTAL				

Table 2: Potential v1 Credits for v2 Project Priority Category

TRUE v1 Number	TRUE v1 Credit
Reduce C2	Implement tracking programs to eliminate waste before it occurs
Reduce C3	Adopt a Goal to Reduce the Overall Size/Amount of Product Packaging
Reduce C6	Practice Grasscycling for all Mowed Surfaces
Reduce C7	Reduce Yard Trimming Waste Through Native Landscaping or Xeriscaping
Zero Waste Purchasing C7.1	Any Additional Environmentally Preferred Purchasing (EPP) Practice
Zero Waste Purchasing C7.2	Any Additional Environmentally Preferred Purchasing (EPP) Practice
Zero Waste Purchasing C7.3	Any Additional Environmentally Preferred Purchasing (EPP) Practice
Leadership C4	Take Responsibility for Company Products and Packaging
Training C6	Include Zero Waste in Evaluation Process and/or Bonus Structure
Leadership C5	Require Vendors to Take Responsibility for Products and Packaging
Zero Waste Analysis C5	Engage Employees in Waste Audit and/or Analysis